



John Mullen & Company, Inc.
677 Ala Moana Blvd., Ste. 910
Honolulu HI 96813

Application For Employment

Federal and state laws prohibit discrimination because of race, religion, color, national origin, ancestry, marital status, sexual orientation, sex, age, disability status, or arrest and court record unless based upon a bona fide occupational qualification.

(PLEASE PRINT)

Position(s) Applied For	Date of Application	
How Did You Learn About Us?		
<input type="checkbox"/> Advertisement	<input type="checkbox"/> Friend	<input type="checkbox"/> Walk In
<input type="checkbox"/> Employment Agency	<input type="checkbox"/> Relative	<input type="checkbox"/> Other _____

Last Name	First Name	Middle Name			
Address	Number	Street	City	State	Zip Code
Telephone Number(s)					

If you are under 18 years of age, can you provide required proof of your eligibility to work?

Yes No

Have you ever filed an application with us before?

Yes No

If Yes, give date _____

Have you ever been employed with us before?

Yes No

If Yes, give date _____

Are you currently employed?

Yes No

May we contact your present employer?

Yes No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status?

Yes No

Proof of citizenship or immigration status will be required upon employment.

On what date would you be available for work? _____

Are you available to work:

Full Time Part Time Temporary

Are you able to perform the essential functions of the job for which you are applying?

Yes No

AN EQUAL OPPORTUNITY EMPLOYER

Education

	Elementary School	High School	Undergraduate College/University	Graduate/Professional
School Name and Location				
Years Completed	4 5 6 7 8	9 10 11 12	1 2 3 4	1 2 3 4
Diploma/Degree				
Describe Course of Study				
Describe any specialized training, apprenticeship, skills, and extra-curricular activities				
Describe any honors you have received				
State any additional information you feel may be helpful to us in considering your application				

List professional, trade, business or civic activities and offices held.
You should exclude memberships which would reveal sex, race, color, religion, national origin, age, ancestry, marital status, sexual orientation, arrest or court record, and disability status.

References

Give name, address, and telephone number of three references who are not related to you and are not previous employers.

1) _____

2) _____

3) _____

Have you ever had any job-related training in the United States military? Yes No

If Yes, please describe

Employment Experience

Start with your present or last job. Include any job-related military service assignments and volunteer activities. List all previous employment. Any omissions or misrepresentation of employment information may result in your discharge from employment if you are hired.

Employer		Dates Employed From To		Work Performed
Address				
Telephone Number(s)		Hourly Rate/Salary Starting Final		
Job Title	Supervisor			
Reason for Leaving				

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If you need additional space, please continue on a separate sheet of paper.

Special Skills and Qualifications

Summarize special job-related skills and qualifications acquired from employment or other experience.

Applicant's Statement

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as well as any other information deemed by the Employer to be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, any employment relationship with this organization is of an "at will" nature, which means that I may resign at any time and the Employer may discharge me at any time with or without cause or reason and with or without notice. This employment application is not intended, nor should it be construed as a contract. Any agreement of contract of employment must be in writing and signed by the President of this company.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature of Applicant

Date

FOR HUMAN RESOURCES DEPARTMENT ONLY

Arrange Interview Yes No

Remarks _____

Interviewer _____

Date _____

Employed Yes No

Date of employment _____

Job Title _____

Hourly Rate/Salary _____

Department _____

By _____

Name and Title

Date _____

NOTES
